

Camps, Incursions, Excursions and Aquatics

Rationale:

The school's excursion, incursion, camping and aquatics program enables students to further their learning and social skills development in a school and non-school setting. Day and overnight excursions complement, and are an important aspect of the educational programs offered at our school.

Aims:

- To reinforce, complement and extend learning opportunities beyond the classroom
- To develop an understanding that learning is not limited to school and teachers, and that valuable and powerful learning is often achieved with other people and experiences.

Implementation:

- Day excursions are defined for the purpose of this policy as any organised and supervised school activities that require children to venture beyond the school boundary.
- An incursion is an activity that involves school visitors who provide a performance, lesson or service for students.
- A Camp is defined as any activity involving at least one night's accommodation, including sleep overs at school.
- The school will implement any aquatics program in line with DET and will comply with DET requirements, recommendations and regulations.
- The principal is responsible for the approval of all non-adventure single-day excursions other than those that must be approved by the School Council.
- School Council is responsible for approval of all overnight excursions; camps; interstate and overseas visits; excursions requiring sea or air travel; excursions involving weekends or vacations; and adventure activities.
- The School only uses residential campsites accredited by the 'Australian Camps Association' or the 'National Accommodation, Recreation and Tourism Accreditation Program' (NARTA) for overnight Camps.
- School Council requires that students only travel on buses fitted with seatbelts.
- School Council requires that a report be tabled after each School Camp, detailing feedback regarding the event, in particular any mishaps or areas for future improvement.
- School Council will ensure that all school Camps are maintained at a reasonable and affordable cost, and comply with all Department of Education and Training requirements.
- A sick or unwell student should not be permitted to participate within a program until fully recovered. The Principal reserves the right to make an assessment and decision on this on a case by case basis.
- Students with prevailing medical needs or exhibiting extreme challenging behavior may be considered inappropriate for incursions, excursions, camp and aquatics programs. This will be assessed on a case by case nature. The decision to exclude a student will be made by the Principal, in consultation with the Teacher in Charge.
- The primary references that must be consulted when considering all day excursions is the Victorian Government Schools Reference Guide 4.4.2.2 - Student Safety & Risk Management

Excursion Policy

All staff must ensure that all required documentation and checks are completed in line with other relevant policies and procedures. Procedures for these individual policies must be updated on a yearly basis.

Evaluation:

This policy will be evaluated as part of 3 year cycle of policy review

Ratified on: 19/06/2018

Review Date: 19/06/2021